

1. Is there any advantage in sending the application in early?

All applications will be assessed after the closing date of 22 February 2019.

2. Is the application form available to download from the school's website?

Yes, application forms can be downloaded from the school website www.belgrove.ie or collected from the school secretary's office.

3. What documents should be sent with the application?

The application form must be fully completed and signed. An original Birth Certificate must be enclosed with the application form. If a Birth Certificate is in a language other than English or Irish, a certified translation into English must accompany it.

Also needed are two proofs of residential address in the catchment area in the form of one original household utility bill (as stated on application form) together with an original or Solicitor certified Mortgage letter/statement or Lease Agreement showing name and address of parents/guardians.

Examples of unacceptable bills:

Broadband/TV supplier bill

TV Licence

Driving Licence

Mobile phone bill

Insurance

Bank or Credit Card Statement

4. Can we email the application and documents in to the school?

No. Application forms and all documents must be originals (not downloaded) and must be posted or handed in to the school office.

5. When will we get our documents back from the school?

All original documents will be returned to parents when the admission process has been completed.

6. All our utility bills are online. Will the school accept a printout of these as proof of address?

No. You should allow yourself enough time to contact your service providers for original bills which have been posted to your residential address. The utility bill must be less than three months old at time of application. Please note that connection letters are not acceptable.

7. We have a daughter in the school/senior girls' school but we live outside the catchment area.

Will our daughter applying for Junior Infants 2019 still be in Category 1?

Yes. The Admission Policy for 2019/2020 clearly states *"Sisters of children currently enrolled in St John the Baptist Infant Girls' School or in St John the Baptist Senior Girls' School who were previously enrolled in St John the Baptist Infant Girls' School" are in Category 1.*

8. We live outside the catchment area. Can we apply for a place?

Places are allocated to applicants residing within the catchment area first. Applications may be taken from outside the catchment area but parents are advised to apply to their local school also as a place may not be offered in this school.

9. Can I send in the enrolment application form without all the necessary documents? I am waiting for them to arrive.

No. Applications are incomplete unless all requested docs are enclosed with the form and therefore cannot be processed. It is the parents' responsibility to ensure that all docs are sent in to the school before the closing date.

10. Our daughter is Catholic and living in the catchment area. Is she guaranteed a place in Junior Infants?

As per the Education Act, no preferential or differential treatment is given to a child of any religion applying for a place in the school. Applications are assessed on the basis of meeting the admissions criteria.

11. What way are the classes divided?

Classes will be divided alphabetically (with the exception of twins – see below).

12. What is the policy on twins?

Parents can decide whether they want their twins in the same class or not.

13. We are living abroad at the moment but intend to return to Ireland after the closing date for applications (31 January) and want to start our daughter in Junior Infants in September. We own a house in the catchment area which we have rented out while we are abroad but we will be returning to live there permanently. Can we apply for Junior Infants?

In order for applicants to be included in Category 1, they must be resident in one of the three Clontarf parishes of St Anthony, St Gabriel and St John the Baptist, at the time of application.

14. We are buying a house/moving into the catchment area but the sale may not close before the JI deadline and we would not have the required utility bills on time. Can we apply? What documentation will the school accept?

In order for applicants to be included in Category 1, they must be resident in one of the three Clontarf parishes of St Anthony, St Gabriel and St John the Baptist, at the time of application.

15. We are moving into the catchment area during the summer and would like to start our daughter in Junior Infants in September. How can we apply for a place?

In order for applicants to be included in Category 1, they must be resident in one of the three Clontarf parishes of St Anthony, St Gabriel and St John the Baptist, at the time of application.